



CDC-RFA-DP23-0002

School-Based Interventions to Promote Equity and Improve Health, Academic Achievement, and Well-Being of Students

Work Plan Template



Instructions for Completing Collaboration Plan Template:

This template can be used to document proposed collaboration plan activities. Both Strategy 1 and Strategy 2 in the Notice of Funding opportunity (NOFO). Applicants should provide a detailed work plan for the first year of the project and a high – level work plan for subsequent years. No specific collaboration plan format is required, if it is clear how the components in the work plan crosswalk to the strategies and activities, outcomes, and evaluation/ performance measures presented in the logic model and the narrative sections of the NOFO. Please refer to the NOFO for additional information under each activity requirement that is not included in this template.

Strategy 1

Statewide Support

Major Activity: Tailor PD and TA using to disseminate and support implementation of evidence-based school health guidance, strategies, tools, and resources across the state.

Year 1 Activities	Action Steps: Describe how you will accomplish the required activity, ensuring that action steps are specific, measurable, achievable, realistic, and time bound. (SMART) Activities can be broken down into a series of tasks and are not expected to be fully completed during the first year.	How are you addressing disproportionately affected populations?	Who is responsible for the activity	What is Expected Impact/Outcome (policies, practices)?	Timeframe to Complete Task (With Dates)		
					QTR	SEMI	YRLY
Activity 1A: Provide statewide PD and TA through presentations, skills-transfer workshops, and other formats on the school health topics highlighted in this NOFO. Recipients should leverage existing conferences, meetings,							



and networks and focus on topics that reflect the greatest need of the districts and schools they are reaching and serving.							
Activity 1B: Establish and maintain school health councils and teams							
Activity 1C: Establish and maintain a state-level school health leadership coalition that is representative of all WSCC components.							
Activity 1D: Establish new and strengthen existing partnerships and opportunities to support school health policies, practices, programs, and services to improve the health and education outcomes of students in collaboration with the school health coalition.							



Strategy 2

Implementation in Priority LEA and Corresponding Schools

Major Activity: Identify and support priority LEA and corresponding schools, including OST programs, to improve chronic disease management among students.

Year 1 Activities	Action Steps: Describe how you will accomplish the required activity, ensuring that action steps are specific, measurable, achievable, realistic, and time bound. (SMART) Activities can be broken down into a series of tasks and are not expected to be fully completed during the first year.	How are you addressing disproportionately affected populations?	Who is responsible for the activity	What is Expected Impact/Outcome (policies, practices)?	Timeframe to Complete Task (With Dates)		
					QTR	SEMI	YRLY
Activity 2A: Provide PD and TA to one priority LEA and corresponding schools							
Activity 2B: Provide follow-up support post-PD events to one priority LEA and corresponding schools to troubleshoot and support school health action plan adoption.							
Activity 2C: Support the assessment of school health policies, practices, programs, and services with one priority LEA and corresponding schools. Develop individual action plans based on assessment results and LEA and school priorities that are aligned with this NOFO. Use existing assessment tools such as SHI, WPAT, and HEPA 2.0. Note: If the priority LEA and schools have already completed an							



assessment of school health evidence-based policies and practices in school year 2022-2023, then a new assessment does not need to be completed but action plans should be reviewed annually for growth.							
Activity 2D: Support the implementation of evidence-based school health policies, practices, programs, and services with one priority LEA and corresponding schools using results from the school health action plan.							
Activity 2E: Disseminate accomplishments and lessons learned biannually on what the priority LEA and corresponding schools have accomplished, and lessons learned (e.g., success stories, newsletters, social media, webinars, web features and blogs).							
Proposed Activities for Years 2 - 5 (Insert narrative text here to describe your proposed activities.):							



Short-Term Outcomes (~ 1 to 3 years)

Outcome	Baseline	Current Year Target	Year 5 Target	Notes field
Increased number of schools with an action plan based on completion of the School Health Index (SHI)				
Increased implementation of evidenced-based Comprehensive School Physical Activity (CSPAP)				
Increased implementation of evidenced-based school nutrition and food security evidence-based policies and practices				
Increased implementation of evidenced-based health services policies and practices that support students with chronic health conditions				



Intermediate Outcomes (~ 3 to 5 years)

Outcomes	Baseline	Current Year Target	Year 5 Target	Notes field
Increased physical activity among students in priority LEA and corresponding schools				
Increased healthy dietary behaviors among students in priority LEA and corresponding schools				
Additional inputs:				